

OFFICE OF THE DEAN

NETAJI SUBHASH CHANDRA BOSE MEDICAL COLLEGE JABALPUR

No...7308.../Esstt./Gazz/2024

Jabalpur 27/08/2024

Advertisement Notice

Candidate are invited to attend walk-in-interview for the following position is to be filled purely on temporary and contract basis under the Addiction Treatment Facility (ATF) Scheme funded by the Ministry of Social Justice and Empowerment and nationally coordinated by NDDTC, AIIMS, New Delhi. and nationally coordinated by NDDTC, AIIMS For the smooth functioning of the ATF center in Psychiatry Department, N.S.C.B Medical College, Jabalpur, Interested candidates are required to submit applications with all details to the college before **17th September 2024, 5:30 pm**. Details can be seen on website of the college www.nscbmc.ac.in. Details of the post are as follows:-

S.No.	Name of Post	Category					Name of Project
		UR	OBC	ST	SC	EWS	
01	Medical Officer (Psychiatrist)	01	00	00	00	00	Addiction Treatment Facility (ATF) Scheme in Psychiatry Department, N.S.C.B Medical College, Jabalpur,
02	Counsellor	01	01	00	00	00	
03	Data Manager	01	00	00	00	00	
	TOTAL	03	01	00	00	00	

Age limit, Salary, Qualification nature of duties & Venue

S.No.	Name of Post	Salary (Fix Pay)	Eligibility Qualification	Age Limit	Venue
01	Medical Officer (Psychiatrist)	For MD/DNB- Rs.1,25,000 For Diploma (DPM) 1,10,000 (Fixed)	MD/DNB in psychiatry, DPM	As per M.P. Govt. Rules	Department of Psychiatry, NSCB Medical College, Jabalpur
02	Counsellor	Rs.30000 (Fixed)	Master in psychology /M.Phil. in clinical psychology and RCI registration required.		
03	Data Manager	Rs. 20000 (Fixed)	Graduate in any Stream, Diploma in Computer Application, C.P.C.T qualified (Hindi/English), & Minimum Experience of 01 year in data entry & Record keeping.		

- Note:**
- The interested candidate should submit their application in given format till the last date in Dean, Office N.S.C.B Medical college Jabalpur.
 - The probable date of the Interview will be informed later on official website.
 - Candidate Should bring filled-in application copy and a photocopy of relevant documents and testimonials to the interview.
 - No Private Practice will be allowed.
 - Duration:- 03 Month (Extendable in every 03 Month as per performance, Recommendation by HOD psychiatry Dept. and availability of project, funds.)

NOTICE: These positions are temporary and will last for the project's duration. The selected candidate will not able claim for regular appointments at Netaji Subhash Chandra Bose Medical College Jabalpur.



Dean

NSCB Medical College Jabalpur

Procedure for Application -

1. Completed applications and copies of certificates should be submitted to the office of the Dean, NSCB Medical College, Nagpur Road, Jabalpur (M.P.), on the specified date. The walk-in interview date will be announced on the Institute's website <http://www.nscbmc.ac.in/recruitment.php>. Candidates are advised to check the Institute's website as no separate intimation will be sent to candidates by any mode.
2. After the last date submission no application will be accepted, or incomplete applications will be rejected without notice. Only eligible candidates will be interviewed. Any form of canvassing will result in disqualification. Candidates must provide their complete addresses with a PIN code, mobile number, and email I.D. For further details about the position, such as qualification requirements, monthly remuneration, and the application form, please visit the college Official website.

TERMS & CONDITIONS

1. Candidates are responsible for ascertaining and ensuring their eligibility per the prescribed qualifications and experience. Any misinformation detected at any stage will make the candidate liable for disqualification & legal action. Permission to appear in the selection process does not approve the candidate's eligibility. Even after qualifying for the selection process, the candidate may be disqualified during document verification if they don't fulfil essential eligibility criteria.
2. **Tenure :-** The assignments are purely contractual for the period specified above. This appointment will not vest any right for the candidate to claim for regular appointment or permanent absorption in NSCB Medical College, Jabalpur or for continued contractual appointment. The performance of the selected candidates will be reviewed every three months. Any unauthorised absence from duties for three or more working days shall lead to the termination of the rack.
3. **Expiry of Contract:-** The contract will automatically expire after three month from the date of selection and shall be extended in every 03 Month as per performance, Recommendation by HOD psychiatry Dept. and availability of project, funds. The contractual appointment can be terminated at any time by either side by giving 30 days' notice or salary in lieu thereof.
4. **Leave:** The leave entitlement of the appointee shall be governed by the Institute leave policy governing ad-hoc/extramural/short-term research projects as amended from time to time.
5. **Accommodation:** The Institute/Nodal Officer of the Project will provide no hostel or other accommodation.
6. The candidate already in service shall submit a 'No Objection Certificate" from the present employer during an interview or written test.
7. The prescribed qualification is minimum and merely possessing the same does not entitle any candidate for selection.
8. The candidate should bring original certificates supporting their age, educational/professional qualification, experience, etc., and two recent passport-size colour photographs. One set of self-attested photocopies of the relevant documents must be submitted with the application form. If they fail these, they will not be allowed to participate in the walk-in interview.
9. The candidate applying in response to this advertisement should satisfy themselves regarding their eligibility in all respects.
10. The salary mentioned is all-inclusive, and no other allowances shall be applicable.
11. No travelling or other allowances will be paid to the candidate for appearing in the Interview/written examination or for joining the post.
12. Canvassing of any kind will lead to disqualification.
13. Private practice of any kind is prohibited.
14. He/She is expected to conform to the rules of conduct and discipline applicable to the institute employees.
15. The competent authority's decision regarding the candidate selection will be final, and no representation will be entertained.
16. Any Court of Law should not have convicted the candidate.
17. In case any information given or declared by the candidate is found to be false or if the candidate has willfully suppressed any material information relevant to his appointment, he/she will be liable to be removed from the service, and any action taken as deemed fit by the appointing/competent authority.

18. Applications incomplete in any aspect will be summarily rejected.
19. The Competent Authority reserves the right to amend, cancel, and make changes to this advertisement as a whole or in part without giving any reason or notice.
20. All information/updates about this advertisement, including the date of Interview/written examination, result, joining, etc., will be displayed on the NSCB medical college, Jabalpur (www.nscbmc.ac.in) website and notice board of the Department of Psychiatry & Institute.
21. The NSCB medical college, Jabalpur, will send no individual intimation to applicants. Applicants will be responsible for keeping abreast of the developments by regularly visiting the Institute's website.
22. **Application Fees-** Applicant Should enclose the Original Demand Draft or online Transaction Receipt of the payment for the following alongwith the application form. Bank account details and application fees Structure is as follows.

Medical Officer (Psychiatrist)- 1000/- Rs. (For all Categories)
Counsellor - 700/- Rs. (For all Categories)
Data Manager- 500/- Rs. (For all Categories)

A/c Holder:-	CEO/Dean N.S.C.B. Medical College Jabalpur
Bank Name	State Bank of India, Medical College Branch Jabalpur
A/c No.	10080132574
IFSC Code	SBIN0001445

23. No TA/DA will be given for attending Walk-in-interview/written test.
24. Candidates, who fail to bring the original certificates at the time of Walk-in-interview, their candidature will be cancelled. will not be allowed to join the selected project position. Candidates reporting after the scheduled date/time will also not be allowed to appear in the Walk-in-interview/ written test.
25. The selected candidates must be given an undertaking regarding their substance non-consumption.
26. The salary offered in the advertisement is subject to change according to project guidelines.
27. All disputes will be subject to jurisdictions of the Court of Law at Jabalpur.


 Dean
 NSCB Medical College,
 Jabalpur

OFFICE OF THE DEAN
NETAJI SUBHASH CHANDRA BOSE MEDICAL COLLEGE JABALPUR

APPLICATION FORM for the post of (Medical Officer
(Psychiatrist), Counsellor & Data Manager

Note: This application form should be filled in by candidate in his/her own handwriting. All answers must be given in words and not by dashes and dots. No column should be left blank. Please strike-out the clause/columns which are not applicable.

Name of Post:

Name of Project:

Applied Post Category:- UR OBC SC ST

Affix a recent
dully signed
Passport size
Photograph

1. Name in Full (IN CAPITAL LETTERS) : Mr./Miss/Mrs./Dr. _____

2. Father/Husband's Name : _____
3. Date of Birth : _____
4. Gender : Male Female
5. Marital Status : Unmarried Married Others
6. Caste (Please attach a certificate in support of your claim) : General OBC SC ST
7. Nationality : _____
8. Address for - Communication : _____

- Permanent : _____
9. Mobile number & E-mail ID : Mob.: _____
E-mail.: _____

9. Academic Qualification(s):

[Particulars of all academic examinations passed and degree obtained (commencing with the Matriculation or equivalent examinations). Attach attested copies of all certificates]

Examination/ Degree/Diploma Obtained	Name of the Education Board/ University	Year of passing	Class/ Division	Detail of Marks		Subject(s) taken
				Total	Obtained	

10. Any additional qualification : _____
 (Technical & desirable qualification
 May be mentioned here) _____

11. Computer Knowledge : _____
 (Please specify degree/diploma obtained
 and/or experiences of using computer)

12. Employment History:
 (Please provide details about present and previous employments)

Name of employer	Duration		Designation	Last Salary drawn (inRs.)	Nature of employment
	Date of joining	Date of leaving			

13. Awards & Scholarships : _____
 (if any) _____

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14. Research Experiences :Total experience(in years)_____

Break-up of total experience-

(i)

(ii)

(iii)

15.Details of post graduate work and published papers:

[Give titles of the paper published and attach reprints (if space below is in sufficient, give full particulars on a sheet of paper and attach it with this application, inserting here are reference to the sheet)].

DECLARATION

I here by declare that all entries made in this form and additional sheets (if any) furnished here with are true to the best of my knowledge and belief.

Date:

Place:

(Signature of the Candidate)

Enclosures: Attested copies of all certificates / testimonials